

The Austrian National Library regards itself as a centre of information and research oriented toward serving the public, as an outstanding national memory institution and as a multi-faceted centre of education and culture. For the Department „**Hauptabteilung Bestandsaufbau und Bearbeitung**“ we are hiring

Librarians (m/f/d)
Limited full-time position (38,5 h/week) for 6 months, AT - Vienna

Job description

- Reviewing and adapting catalogue records
- Examining and completing inventory data
- Set up portfolios for periodicals/bound journals

Qualifications

- Completed librarian education or relevant professional experience
- Excellent in Ukrainian language
- Good language skills in German and/or English
- Experience with Microsoft Office applications
- Systematic and structured way of working

We offer

- Limited full-time position (38,5h/week) for 6 months
- Flexible working hours from Monday to Friday in a given time frame
- Gross annual payment for this full time position is EUR 28.000,-

Please send your application to bewerbung@onb.ac.at
Required documents: CV, Letter of Motivation, blue residence care (more information:
<https://www.ams.at/arbeitsuchende/arbeiten-in-oesterreich-und-der-eu/ukraine#wien>)

Contact information

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